

Arms Trade Treaty Voluntary Trust Fund

FINAL REPORT

Brazilian Federal Senate

Project No: ATT.VTF.G2024.003BRA

21 December 2025

Arms Trade Treaty Voluntary Trust Fund - Final Report

Project Number	ATT.VTF.G2024.003BRA
Grantee name	Brazil
Project title	Tackling Challenges in ATT Implementation: Diversion prevention and advancing gender mainstreaming in Latin America
Grant Amount	USD 125, 746
Final Report submission date	21 December 2025
Period covered under this report (MM/DD/YY – MM/DD/YY)	11 November 2024 – 30 October 2025

1. Project activities and outcomes

a Describe the project outcomes.

The project has successfully delivered its intended outcomes by engaging in a series of structured interviews with key stakeholders from eleven participating States, producing a comprehensive thought paper grounded in country-specific insights, and developing a regional roadmap/action plan as a practical instrument to support the implementation of the Arms Trade Treaty (ATT).

Notably, the roadmap was not a pre-established or pre-approved plan; rather, it emerged organically from the discussions held throughout the project and from the needs expressed by each State, reflecting a shared understanding of priorities and feasible approaches. The thought paper provided in-depth analyses of national challenges and good practices, identifying regional trends and lessons that can be replicated and adapted across different contexts.

Building on the outcomes of the first and second phases of the project, and with the support and accompaniment of the Organization of American States (OAS), the project enabled the coordination of a needs-based matching process among participating countries. This process aligned identified priorities under the Action Plan with States facing similar implementation challenges. As a result, a dedicated in-person meeting was convened in Washington, D.C., bringing together representatives from five target countries with specific needs. This meeting combined collective discussions with tailored bilateral meetings involving the designated national focal points and the respective Permanent Missions to the OAS, allowing for more targeted exchanges and the identification of concrete follow-up actions.

The regional roadmap, known as the “Fortaleza Action Plan” and integrated as a part of the Thought Paper, consolidates these collective and bilateral exchanges into a strategic framework that outlines priority actions, responsible entities, and indicators for monitoring progress across key dimensions, including capacity-building, marking, stockpile management, legislative frameworks, and inter-state cooperation. By design, the Action Plan remains a living document, to be further developed through potential new projects and stakeholder-agreed revisions stemming from the outcomes of this initiative.

b Describe how the project has assisted your implementation of the ATT.

The project has assisted the implementation of the Arms Trade Treaty by strengthening States' capacity to translate treaty obligations into concrete and context-specific actions. Rather than focusing solely on normative discussions, the project supported implementation by enabling States to clarify responsibilities, identify operational gaps, and prioritize next steps based on their institutional realities.

Through the consultative process, States were able to validate their implementation approaches, refine internal coordination mechanisms, and assess how existing legal and administrative frameworks align with ATT requirements, particularly in areas related to diversion prevention and gender considerations. This practical focus helped participating States move from general commitments toward more actionable implementation pathways.

The Action Plan developed through the project serves as a reference tool that supports implementation by offering a shared structure for planning, monitoring, and coordination. It facilitates dialogue among relevant national authorities and provides a basis for engaging with regional and international partners when seeking technical assistance or capacity-building support. In this sense, the project has contributed to improving coherence, predictability, and continuity in ATT implementation efforts, while allowing States to retain ownership and adapt actions to their evolving needs. The iterative and participatory nature of the project ensures that insights remain dynamic and adaptable to evolving national contexts.

c List all States that benefitted from the project.

Argentina, Brazil, Chile, Colombia, Costa Rica, Ecuador, México, Panama, Paraguay, Peru, Uruguay.

d Were all the project activities as specified in the Project Schedule (see Annex G) completed?

Yes No

If no, explain why and describe any problems, constraints and difficulties experienced in implementing the project.

While all activities were implemented in line with the project schedule, it is important to note certain contextual constraints that affected participation levels. Not all designated representatives from each State (four per country) were able to attend all sessions, primarily due to scheduling conflicts, overlapping national and regional agendas, and the coincidence with parallel initiatives such as BAFA-related activities and the Global Framework for Through-life Conventional Ammunition Management. In some instances, last-minute changes or non-attendance occurred without prior notice, and in others, States opted to rotate their representation across sessions, with different officials participating depending on institutional responsibilities (for example, foreign affairs officials in some sessions and defence representatives in others). These adjustments, while operationally challenging, did not affect the overall achievement of project objectives.

Importantly, coordination and follow-up were strengthened through the support and accompaniment of the Organization of American States (OAS), which played a key role in facilitating continued engagement beyond the scheduled activities. Through this coordination, additional exchanges and targeted meetings were enabled, ensuring that substantive inputs from participating States were captured and integrated despite variations in attendance.

Furthermore, under the guidance of Ambassador Foradori, specific resources were allocated to support the participation of a representative from the Ministry of Foreign Affairs of Ecuador, contributing to both the strengthening and universalization of the ATT. Overall, while minor participation constraints were encountered, they were effectively managed through adaptive coordination mechanisms, allowing all planned activities to be completed as scheduled.

Project progress must be indicated against the Project Schedule (see Attachment 1). Please indicate the Status of all activities highlighted in YELLOW in the Project Schedule. Please also include comments where you think appropriate (e.g. to explain why certain activities have not been completed on time).

What recommendations would you make in this regard?

It is recommended to maintain structured post-project engagement through follow-up interviews and targeted consultations to preserve momentum, capture evolving national priorities, and incorporate lessons learned into periodic updates of the Action Plan. Continued use of the roadmap as a dynamic and adaptable tool will help ensure its relevance over time.

In addition, further initiatives building on this type of participatory and needs-driven approach would help consolidate the progress achieved, support sustained implementation efforts, and deepen regional cooperation. Strengthening regional mechanisms for coordination, monitoring, and peer exchange, particularly through existing platforms and partnerships, would contribute to ensuring continuity, coherence, and long-term impact in ATT implementation.

e How would you rate the *relevance* of the project (was the project suited to existing priorities and policies of the benefitting State(s))?

Not relevant at all	Not very relevant	Moderately relevant	Relevant	Very relevant
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project was highly aligned with the priorities and policies of the participating States, as it addressed concrete implementation needs identified by national authorities while reinforcing regional coherence. By focusing on practical aspects of ATT implementation, the project contributed to strengthening institutional capacities, improving control mechanisms, enhancing gender-related considerations, and reinforcing efforts to prevent diversion. The participatory and inclusive approach ensured that the project outputs were grounded in real national challenges and policy frameworks, allowing States to engage in a process that complemented existing strategies and obligations. At the same time, the regional dimension of the project promoted a shared understanding of ATT objectives, facilitating coordination and mutual learning among States with similar implementation priorities.

f How would you rate the *effectiveness* of the project (to what extent has the project attained its stated objectives)?

Not effective at all	Not very effective	Moderately effective	Effective	Very effective
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project was highly effective in achieving its objectives, delivering actionable and policy-relevant outputs, including the thought paper and the regional roadmap/action plan, which addressed the priority dimensions identified by participating States. Cross-sectoral engagement enabled the formulation of tailored recommendations responsive to national contexts, while also identifying areas for strengthened regional cooperation. By linking practical implementation actions with broader strategic objectives, the project provided a coherent framework to support continued ATT implementation. In addition, the efficient use of project resources allowed for the reallocation of

unutilized funds to further strengthen a third phase of follow-up activities, bringing participating States closer to more precise and needs-based implementation pathways. This adaptive approach enhanced the overall impact of the project by responding directly to evolving national priorities.

g How would you rate the *efficiency* of the project (to what extent were the project results attained on time and within budget)?

Not efficient at all	Not very efficient	Moderately efficient	Efficient	Very efficient
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

Project results were achieved on time and within budget through careful planning, effective coordination, and efficient use of available resources. Leveraging existing expertise, aligning activities with concurrent regional initiatives, and maintaining focused engagement allowed the project to maximize outputs while minimizing costs. Interviews, workshops, and drafting processes were conducted in a streamlined manner, ensuring timely delivery and a high level of substantive quality. Notably, unspent funds were strategically reallocated to support an in-person follow-up meeting in Washington, D.C., enabling targeted engagement with participating States and strengthening the final phase of the project. This adaptive use of resources enhanced the overall efficiency and impact of the initiative by responding directly to identified implementation needs.

h Please describe the impact of the project (i.e. the positive or negative changes or effects that the project results have on the surrounding circumstances).

The project generated positive and lasting impacts by strengthening national and regional capacities to implement the Arms Trade Treaty in a more coordinated, informed, and practical manner. Participating States improved their understanding of implementation requirements and were better positioned to align national policies, procedures, and institutional responsibilities with ATT obligations.

At the national level, the project contributed to increased institutional awareness of key issues such as diversion prevention, gender considerations, and inter-agency coordination, supporting more informed decision-making and clearer implementation pathways. At the regional level, the project fostered dialogue, trust, and cooperation among States facing similar challenges, enabling peer exchange and the identification of shared solutions. The Action Plan provided a concrete reference framework that helped translate discussions into follow-up actions, while targeted engagements, supported through regional coordination mechanisms, enabled States to move from general commitments toward more focused and needs-based implementation efforts. Overall, the project enhanced the enabling environment for ATT implementation, reinforcing collaboration, continuity, and practical impact beyond the project's duration.

i How would you rate the *sustainability* of the project (to what extent can the project benefits continue after the project has finished)?

Not sustainable at	Not very	Moderately	Sustainable	Very sustainable
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all	sustainable	sustainable		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explain your answer:

The project demonstrates a high level of sustainability, as its benefits are designed to continue beyond the project’s duration. Key outputs, particularly the Action Plan, were developed as adaptable and living tools that can be updated and applied over time in response to evolving national and regional priorities. By strengthening national capacities, fostering ownership among participating States, and promoting coordination through existing regional mechanisms, the project laid the groundwork for continued implementation efforts. The emphasis on follow-up engagement, peer exchange, and alignment with ongoing institutional processes further supports the durability of the results. In addition, the project’s participatory and needs-driven approach encourages continued collaboration and provides a replicable model for future initiatives, ensuring that the knowledge, networks, and practices developed can be sustained and built upon in the medium and long term.

j How will the Project outcomes be further used or applied in the future? Are there plans for the activities to be continued or for the experience gained to be shared?

The project outcomes will continue to be applied through sustained national and regional follow-up activities, building directly on the Regional Roadmap (Fortaleza Action Plan) as a practical reference for ATT implementation. The roadmap will remain a living tool, enriched by ongoing contributions from participating States, follow-up interviews, and national-level outcomes inspired by the project.

A central mechanism for future use of the project results was the in-person follow-up meeting held in Washington, D.C., with the support of the Organization of American States (OAS). This meeting brought together representatives from SEDENA (Mexico), DIMABEL (Paraguay), the Ministry of Defense (Brazil), the Ministry of Foreign Affairs (Costa Rica), and DIASP (Panama), and focused on concrete implementation needs identified in the Action Plan. Outcomes from this meeting are already being translated into targeted national follow-up actions and tailored technical support. Bilateral meetings were held in the framework of the APP/OAS Working Workshop on 21 October 2025, allowing for in-depth technical exchanges tailored to the specific needs of participating States, with a summary of items discussed per country below.

- With Brazil, discussions focused on the technical cooperation modalities offered under the OAS PACAM Program, with particular interest expressed in strengthening international arms and ammunition transfer controls and enhancing the efficiency of existing national licensing systems through the exchange of operational experiences.
- Engagement with Costa Rica advanced next steps related to its National Action Plan under the Central America and Dominican Republic Roadmap on illicit arms trafficking, including coordination around the presentation of baseline study results jointly developed by UNIDIR and the OAS, and confirmation of inter-institutional coordination for upcoming national activities. Costa Rica also expressed interest in PACAM initiatives addressing the prevention of gender-based violence involving firearms.
- In the bilateral meeting with Mexico, institutional channels for communication and cooperation within PACAM were reviewed, reaffirming the role of the Secretariat of

National Defense (SEDENA) as the primary focal point. Recent legislative reforms related to firearms registration were discussed, and Mexican authorities expressed openness to maintaining technical dialogue to identify specific areas for future cooperation.

- Panama shared progress in organizing national coordination spaces addressing arms, ammunition, and gender-based violence, highlighting inter-institutional efforts related to control and registration systems. Discussions included experiences with information management systems for transfers and controls, and next steps were agreed regarding the potential use of the PACAM-developed National Licensing System (SNL) within national institutions responsible for arms and ammunition flows.
- In the case of Paraguay, the bilateral exchange addressed recent advances in the implementation of new national legislation on arms and explosives, as well as the operationalization of the DIGEMABEL digital system. Paraguayan authorities expressed interest in participating in pilot phases of the Mechanism for Communication on Licit Transfers (MCTA) and the manufacturing module of the National Licensing System (SNL). Options for technical and financial cooperation were discussed, including the potential submission of future requests to the UN Voluntary Trust Fund, with technical accompaniment and advisory support from the OAS, reflecting Paraguay's interest in deepening support as one of the States facing the most significant implementation challenges.

Future application of the project outcomes will be pursued through continued consultations and follow-up interviews aimed at identifying specific national needs, facilitating connections with relevant stakeholders, and providing access to both existing and adapted resources. Several States have expressed interest in sustaining and expanding these exchanges. Uruguay has indicated its willingness to host a future regional meeting in Montevideo, reinforcing regional ownership, while Paraguay is actively exploring a new, tailored project to address its significant implementation challenges, building directly on the needs identified through this initiative.

At the national level, project experience is being applied in diverse ways. In Argentina, engagement has shifted toward parliamentary channels to explore legislative initiatives aligned with ATT objectives. Brazil continues to advance discussions on human rights and gender-based violence within ATT implementation, including engagement with civil society. Chile and Colombia are leveraging the project experience to strengthen coordination with civil society and other VTF-supported initiatives, while Costa Rica is applying the outcomes to advance legislative harmonization processes. Mexico, Panama, and Peru are using the project results to reinforce implementation, transparency, and coordination among competent authorities. In Ecuador, follow-up engagements focused specifically on supporting the objective of universalization of the ATT. Meetings held in Geneva explored the benefits, implications, and practical considerations of accession, with dedicated resources allocated to accompany this process. These exchanges were positively received by national counterparts and contributed to strengthening awareness, technical understanding, and political interest regarding potential adherence to the Treaty. Across all these efforts, the OAS continues to play a key role in facilitating continuity by supporting regional priorities and acting as a conduit for technical assistance and cooperation. Collectively, these activities ensure that the experience gained through the project is shared, adapted, and applied beyond its formal conclusion, reinforcing sustained and context-specific ATT implementation across the region.

2. Final expenditure report

Please complete the Worksheet titled 'input' in the VTF Expenditure Template in Attachment

ATT FINAL EXPENDITURE REPORT



Name of Grant Recipient	Brazil
Department or Agency	Brazilian Federal Senate
Posting Date	31-Mar-25
Project code	622025

INSTRUCTIONS
 1) Complete all pink fields only.
 2) Print, sign, scan and email expenditure report to trustfund@thearmstradetreaty.org along with the electronic version.
 3) All original receipts should be chronologically numbered according to the reference number in this report. Copies of all receipts should be emailed with the expenditure report. Original receipts

Project No.	ATT-VTF-G2024.003BRA
Reporting period	11 Nov 2024 - 31 Mar 2025
Local Currency Code	BRL
Grant Received USD (1st instalment)	62873
Grant Received USD (2nd instalment)	54071

<https://www.oanda.com/currency/converter/>
 Click above first cell for exchange rate site

General Details				Total Budget	Actual spend to date**			Balance of budget available	Balance of funds received	
Budget Line	Ref. N°	Description 1	Description 2 - Receipt or Invoice No. - Date	USD	Local Amount	Rate	USD	USD	USD	
Personnel costs	1	Project Coordinator for 4 months at 30% capacity	Invoice_1_Devoto_9-12-2024; Invoice_2_Devoto_13-01-2025; Invoice_3_Devoto_10-02-2025; Invoice_4_Devoto_10-03-2025; popayment_1_Devoto; popayment_2_Devoto; Invoice_14_Devoto_25-08-2025	8'910.00		1.00	8'910.00	-	108'034.00	
	2	Project Assistant for 4 months at 30% capacity	Invoice_5_Ferrero_11-12-2024; Invoice_6_Ferrero_11-01-2025; Invoice_7_Ferrero_11-02-2025; Invoice_8_Ferrero_11-03-2025; popayment_3_Ferrero; popayment_4_Ferrero; Invoice_15_Ferrero_25-08-2025	5'610.00		1.00	5'610.00	-	102'424.00	
	3	Communication Assistant at 30% capacity for 4 months	Invoice_13_29-04-2025; Invoice_16_27-06-2025	1'680.00		1.00	1'680.00	-	100'744.00	
	4	Senior researcher	Invoice_9_MalaretBaldo_31-01-2025; Invoice_10_MalaretBaldo_31-03-2025; popayment_MalaretBaldo, Proof of payment Alfredo Malaret Baldo	7'500.00		1.00	7'500.00	-	93'244.00	
	5	Research assistant	Invoice_11_Nottage_23-01-2025; Invoice_12_Nottage_25-03-2025; Missing_Invoice_11.1_Nottage_11-05-2025; popayment_5_Nottage; popayment_6_Nottage	5'000.00		1.00	5'000.00	-	88'244.00	
	6	Honoraria for speakers (gov officials/UNLIREC etc)	-Reallocated fund and approved on Oct 2025	-	-	1.00	-	-	88'244.00	
Travel costs	7	Roundtrip flights for the staff and consultants to Fortaleza, Brazil	Invoice_17_27-08-2025, Invoice_17.1_boardingpasses, Flight_Itineraries_detailed	5'500.00		1.00	5'336.00	164.00	82'908.00	
	8	Roundtrip flights for participants from 10 countries x 4 pax to Fortaleza, Brazil, for 4th meeting on Arms&Gender.	Invoice_17_27-08-2025, Invoice_17.1_boardingpasses, Flight_Itineraries_detailed; -Reallocated fund and approved on Oct 2025	32'400.00		1.00	31'797.90	602.10	51'110.10	
	9	Roundtrip flights for participants from 5 countries x 1 pax each country to Washington D.C., for Follow-up meeting with OAS and a train from	Invoice_24_18-12-2025, Invoice_24.1_WAS_perdiem_boardingpasses, Invoice_24.2_21-10-2025, Flight_Itineraries_WAS_detailed; -Reallocated fund and approved on Oct 2025	8'400.00		1.00	7'307.00	1'093.00	43'803.10	
	10	Roundtrip shuttle service from the airport to the hotel for all 45 participants in Fortaleza, Brazil.	Invoice_21_23-06-2025	2'200.00	7'743.00	0.18	1'411.08	788.92	42'392.02	
	11	Roundtrip shuttle service from the hotel to the venue, for 45 participants in Fortaleza, Brazil.	Invoice_21_23-06-2025	480.00	2'750.00	0.18	501.16	-21.16	41'890.86	
	12	Travel Insurance for 45 pax	Invoice_17_27-08-2025, Voucher_detailed; -Reallocated fund and approved on Oct 2025	2'640.00		1.00	2'640.00	-	39'250.86	
	Operating cost	13	Venue hire covered by Brazilian Government*	Covered by Brazilian Government; -Reallocated fund and approved on Oct 2025	-		1.00	-	-	39'250.86
		14	Audio visual equipment hire for two days: Projectors, Screens, Sound System, Microphones (Wired and Wireless), Lighting Equipment, Cables, Interpretation costs*	Covered by Brazilian Government; -Reallocated fund and approved on Oct 2025	-		1.00	-	-	39'250.86
		15	Tea and coffee breaks* for follow-up meeting with OAS for 15 people	Covered by Brazilian Government; -Reallocated fund and approved on Oct 2025	-		1.00	-	-	39'250.86
	16	Tea and coffee breaks* for follow-up meeting with OAS for 15 people	Covered by Brazilian Government during the Fortaleza meeting; Invoice_27_17-10-2025 Reallocated fund for WAS meeting and approved on Oct 2025	150.00		1.00	111.49	38.51	39'139.37	
	17	OAS historic building visit	Invoice_25_21-10-2025; -Reallocated fund and approved on Oct 2025	250.00		1.00	250.00	-	38'889.37	
	18	Dinner service in hotel/restaurant - 3 nights x 45 pax.	Invoice_18_25-06-2025; *This item was used to cover lunches during the meeting days: June 25, 26 and 27, for international participants (32), local/non-sponsored participants (6) and Senator Augusta Brito's team (8) in the café closest to the Ceará State Assembly	3'000.00	11'908.00	0.18	2'170.11	829.89	36'719.26	
19	Fortaleza, Brazil: 4 nights for 45 pax	Invoice_17_27-08-2025; *This item covers accomodation for 33 participants and meal service package.	18'000.00		1.00	15'990.00	2'010.00	20'729.26		
20	Washington D.C., United States: 2 nights for 6 pax on ICSC rate for Washington D.C. of 57% of DSA of \$403 dollars.	Invoice_24_18-12-2025, Invoice_24.2_21-10-2025, Invoice_26_20-10-2025; -Reallocated fund and approved on Oct 2025	2'748.00		1.00	2'748.00	-	17'981.26		
21	DSA for 2 travel days per 27 participants & 5 staff/consultant for Fortaleza, Brazil at 64USD/per day	Invoice_19_24-06-2025; *This item covers DSA for 2 travel days where expenses were not included, for 32 participants.	4'096.00		1.00	4'096.00	-	13'885.26		
22	DSA for 3 days per 5 participants & 1 staff, based on the ICSC rate for Washington D.C. of USD 403 per day, with accommodation representing 57% of the DSA; therefore, 43% (USD 175 per person per day) is	Invoice_24.1_WAS_perdiem_boardingpasses; -Reallocated fund and approved on Oct 2025	3'000.00		1.00	3'000.00	-	10'885.26		
23	Production (graphic design, translation to English and Portuguese) of Thought Paper and ATT Regional Roadmaps	Invoice_20_03-07-2025; *This item covers translation services and postedition services for final thought paper and Action Plan;and graphic design for all audiovisual and printable materials used during the project (agendas, brochures, press folders, letters, social media posts, thought papers and action plans etc)	3'470.00		1.00	3'470.00	-	7'415.26		
24	Printing of Thought Paper and ATT Regional Roadmaps	Invoice_22_21-06-2025; *Rate in argentinian peso	800.00	956'890.00	0.00	803.79	-3.79	6'611.47		
25	Printing of course training and course materials for the 4th meeting on Arms&Gender.	Invoice_23_21-06-2025; *Rate in argentinian peso	310.00	210'724.00	0.00	177.01	132.99	6'434.46		
				116'144.00	#####		110'509.54		6'434.46	

* Description 2 - Receipt or Invoice No. - Date: include information on the date of the receipt received, as well as the receipt number. Also include additional information e.g. if the budget line item relates to an airfare, include the airline that issued the ticket, the departure city and arrival city etc.

**Actual spend to date: insert the actual amount spent on the budget item. If the item was paid for in local currency, insert the figure in the column headed 'Local amount', and it will automatically be calculated in USD. If the item was paid for in USD, enter the figure in the column headed 'USD'.

January, 23, 2026.

Signature and date:

Augusta Brito de Paula

Signature and date:

Luiz Blum 26/01/2026

Head of ATT Secretariat

RECONCILIATION
ATT.VTF.G2024.003BRA
2024

Description	Total budget	Actual spend (Interim Report)	Actual spend (Final Report)	Actual spend (Total)	Balance of budget available	Balance of funds received	% of over- or under-spend
	USD	USD	USD	USD	USD	USD	
Personnel costs							
Project Coordinator for 4 months at 30% capacity	8'910	3'240	5'670	8'910	-	108'034	100%
Project Assistant for 4 months at 30% capacity	5'610	2'040	3'570	5'610	-	102'424	100%
Communication Assistant at 30% capacity for 4 months	1'680	-	1'680	1'680	-	100'744	100%
Senior researcher	7'500	7'500	-	7'500	-	93'244	100%
Research assistant	5'000	5'000	-	5'000	-	88'244	100%
Honoraria for speakers (gov officials/UNLIREC etc)	-	-	-	-	-	88'244	
Travel costs							
Roundtrip flights for the staff and consultants to Fortaleza, Brazil	5'500	-	5'336	5'336	164	82'908	97%
Roundtrip flights for participants from 10 countries x 4 pax to Fortaleza, Brazil, for 4th meeting on Arms&Gender.	32'400	-	31'798	31'798	602	51'110	98%
Roundtrip flights for participants from 5 countries x 1 pax each country to Washington D.C., for Follow-up meeting with OAS and a train from New York to Washington for staff.	8'400	-	7'307	7'307	1'093	43'803	87%
Roundtrip shuttle service from the airport to the hotel for all 45 participants in Fortaleza, Brazil.	2'200	-	1'411	1'411	789	42'392	64%
Roundtrip shuttle service from the hotel to the venue, for 45 participants in Fortaleza, Brazil.	480	-	501	501	21	41'891	104%
Travel Insurance for 45 pax	2'640	-	2'640	2'640	-	39'251	100%
Operating costs							
Venue hire covered by Brazilian Government*	-	-	-	-	-	39'251	
Audio visual equipment hire for two days: Projectors, Screens, Sound System, Microphones (Wired and Wireless), Lighting Equipment, Cables, Adapters, Accessories.	-	-	-	-	-	39'251	
Interpretation costs*	-	-	-	-	-	39'251	
Tea and coffee breaks* for follow-up meeting with OAS for 15 people	150	-	111	111	39	39'139	74%
OAS historic building visit	250	-	250	250	-	38'889	100%
Dinner service in hotel/restaurant - 3 nights x 45 pax.	3'000	-	2'170	2'170	830	36'719	72%
Fortaleza, Brazil: 4 nights for 45 pax	18'000	-	15'990	15'990	2'010	20'729	89%
Washington D.C., United States: 2 nights for 6 pax on	2'748	-	2'748	2'748	-	17'981	100%
DSA for 2 travel days per 27 participants & 5	4'096	-	4'096	4'096	-	13'885	100%
DSA for 3 days per 5 participants & 1 staff, based on	3'000	-	3'000	3'000	-	10'885	100%
Production (graphic design, translation to English and	3'470	-	3'470	3'470	-	7'415	100%
Printing of Thought Paper and ATT Regional Roadmaps	800	-	804	804	4	6'611	100%
Printing of course training and course materials for the 4th meeting on Arms&Gender.	310	-	177	177	133	6'434	57%
Total Direct Costs	116'144	17'780	92'730	110'510			95%
Total Indirect Support Costs - 7%	8'130	1'245	6'491	7'736			95%
Total	124'274	19'025	99'221	118'245			95%

Amount of 1st installment	62'873
Amount of 2nd installment	54'071
Amount of 3rd installment	1'301
Balance owing to VTF	-

January, 23, 2026

Augusto Brito de Paula